

Contact

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Skills

- Cleanliness Picking & Packing Forklift

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Robert Msizeni Mngomezulu

warehouse Assistant

Summary

Working in Warehouse Picking & Packing* 📦💪 Picking and packing is the heart of any warehouse. It's how orders get from the shelf to the customer. Finding the right items from the shelves based on an order list. Goal: Speed + 100% accuracy Get order - From scanner, pick list, or WMS system Find item - Go to the correct aisle/bin location Pick ite- Scan barcode, check quantity + condition Move to packing - Put items in tote/bin for packing - Single order picking - 1 order at a time - Batch picking - Pick multiple orders together - Zone picking- You only pick in 1 area of the warehouse Getting the picked items ready to ship so nothing breaks. Goal: Protect item + look professional Check order - Make sure all picked items match the order Pack - Use right box, bubble wrap, tape. Heavy items on bottom Label - Shipping label, "fragile" sticker, packing slip inside Scan out- Mark order as "ready to dispatch" Attention to detail - 1 wrong item = return + lost money - Speed - Warehouses track "picks per hour" -Basic tech - Barcode scanner, RF gun, computer - Physical stamina - Walking, lifting 5-20kg, standing all day - Safety- Lift with legs, clear aisles, wear PPE - Wrong item picked - Damaged goods in packing - Missing items - Slow during peak times like Black Friday Pick right, pack tight- Accuracy first, speed second If unsure, ask - Don't guess on product codes Keep area clean - 5S makes you faster

Work Experience

Warehouse Assistant/Picker& Packer 20/02/2026

Twin Cities

Here's how you can describe *warehouse work experience* — whether for a CV, interview, or just to explain what you do 👇

*General Warehouse

Picking: Received daily pick lists via scanner/WMS, located items in warehouse, picked correct quantities with 99%+ accuracy
Packing: Inspected items for damage, packed orders securely, applied shipping labels and packing slips
Inventory: Assisted with stock counts, put-away of deliveries, and keeping stock locations organized
Loading/Unloading: Loaded and unloaded delivery trucks safely using pallet jacks
Safety & Housekeeping: Followed health & safety procedures, maintained clean work area using 5S principles
Targets: Met daily picking/packing targets while maintaining quality standards

Key Skills Gained:
Accuracy, speed, teamwork, using barcode scanners, time management, physical stamina, safety compliancy

Entry Level / No experience version
Worked in a fast-paced warehouse environment doing picking and packing. Responsible for fulfilling customer orders accurately, scanning items, packing goods for dispatch, and keeping the work area clean and safe. Learned to work to targets and as part of a team."

Experienced Picker & Packer version
Warehouse Operative with 1+ years experience in picking, packing, and dispatch. Proficient with RF scanners and WMS systems. Consistently achieved pick rates above target with minimal errors. Trained in manual handling, health & safety, and inventory control. Reliable team player with strong attention to detail."

With Forklift/Extra Skills version
"Warehouse Team Member experienced in picking, packing, inventory, and forklift operation. Managed inbound and outbound shipments, conducted stock checks, and ensured orders

were dispatched on time. Focused on safety, efficiency, and maintaining high accuracy rates in a high-volume environment."

Buzzwords recruiters love for warehouse jobs
Accuracy, Efficiency, Targets, WMS, RF Scanner, PPE, Health & Safety, Manual Handling, Inventory Control, 5S, Teamwork, Forklift

References

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Signature