Amogelang Eudine Pule

2669 50 FRIENDSHIP HOA, 5 MAQABANE ST, COMMERCIAL EXT 9,
MIDRAND, 1682

0682302861 | amogelang.eudine.pule@gmail.com

Hiring Manager
KTVR Depot
2 Brons Crescent
Gauteng Commercial Park
Clayville Ext 2

Dear Hiring Manager,

RE: APPLICATION FOR THE POSITION OF SAFETY OFFICER

I am writing to express my strong interest in the Safety Officer position at KTVR Depot.

I am an Occupational Health, Safety and Environment professional with practical experience in safety operations, workplace inspections, risk assessments, incident investigations, safety compliance, training, and safety administration.

I hold a Samtrac Certificate of Competency, an Occupational Health, Safety and Environment National Certificate NQF Level 2, a Fall Protection Plan Developer NQF Level 4 qualification, Introduction to Samtrac, First Aid Level 1, and a Risk Management Certificate.

I am a dedicated, hardworking, and professional individual with strong interpersonal, communication, problem-solving, time-management, collaboration, and leadership skills.

I feel confident that I can add value to the company, gain new exposure, make a meaningful contribution and learn more while working as a team.

I am looking forward to a great opportunity, striving towards excellence as a first first common priority. Your positive response will be highly appreciated.

Kind regards,
Amogelang Eudine Pule

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Objective

I am an Occupational Health Safety And Environment NQF Level 2 graduate.I would like to add more value,gain experience and more knowledge by working in an environment which recognises the value of hard work and trust me with responsibilities and challenges around the Safety Operations.

Personal Details

- Date of Birth : 23/04/2002
- Nationality : South Africa
- Gender : Female
- Phone number : 0682302861

Education

- **Nosa College** 2026
  Samtrac
  Certificate of Competency
- **Safcon Group** 2025
  Fall Protection Plan Developer
  NQF level 4
- **NOSA College** 2025
  Introduction to Samtrac
  Certificate of Competency
- **Powergate training** 2023
  Perform Basic Life Support & First Aid Procedure
  Level 1
- **Atvance Academy** 2022-2023
  Occupational Health Safety And Environment
  National Certificate NQF Level 2
- **Thint'iMillion** 2022
  Microsoft Digital Literacy Productivity Programmes
- **Speccon Holdings** 2022
  Risk Management
  Certificate of Achievement - 96%
- **Rantailane Secondary School** 2019
  Matric
  12

Experience

- **Mshazi Industries (NCP Chlorochem Shutdown)** 22/06/2026 - 17/07/2026
  Safety officer and Part-time Administrator
  1. Conduct workplace inspections and identify potential hazards and risks.
  2. Assist with risk assessments, incident reporting, investigations, and safety compliance.
  3. Monitor PPE usage and promote adherence to health and safety procedures.

4. Maintain accurate safety records, reports, registers, and documentation.
5. Conduct safety inductions and toolbox talks where required.
6. Provide administrative support, including data capturing, filing, document control, and correspondence.
7. Assist with scheduling, record keeping, stock control, and general office administration.
8. Support management and staff in maintaining a safe, organised, and efficient workplace.

- **D&B Industrial (Mpact Paper Mill)** 2024 - 2025
  Safety Officer
  1. Monitored daily operations to ensure full compliance with occupational health and safety (OHS) regulations and company safety policies.
  2. Conducted regular site inspections, safety audits, and risk assessments to identify and mitigate hazards.
  3. Investigated workplace incidents, accidents, and near misses; prepared detailed reports and recommended corrective actions.
  4. Developed and implemented safety programs, emergency response plans, and safe work procedures.
  5. Delivered safety training and toolbox talks to employees and subcontractors on topics such as PPE, hazard communication, and emergency procedures.
  6. Ensured all safety documentation (permits, MSDS, risk assessments, etc.) was current, accessible, and compliant with regulatory standards.
  7. Coordinated with regulatory bodies during inspections and ensured compliance with legal requirements (e.g., OSHA, HSE, ISO 45001).
  8. Issued non-compliance reports (NCRs) and followed up on corrective and preventive actions (CAPAs).
  9. Promoted a proactive safety culture by encouraging reporting of unsafe acts/conditions and engaging staff in safety awareness initiatives.

- **PB Maintenance (Mpact Paper Mill)** 2024 - 2024
  SHE Representative (Safety Rep)

  1. Acted as the designated employee representative on all workplace health and safety matters.
  2. Conducted regular safety inspections to identify and report potential hazards.
  3. Collaborated with management to implement corrective actions and ensure compliance with safety regulations.
  4. Participated in incident investigations and supported root cause analysis to prevent recurrence.
  5. Assisted in the development and review of risk assessments and safety procedures.
  6. Promoted a strong safety culture by communicating best practices and raising awareness among staff.
  7. Attended health and safety committee meetings and presented concerns raised by employees.
  8.Supported delivery of safety training and inductions for new and existing staff.
  9. Maintained records of inspections, incidents, and safety meetings.

- **Bokaba Construction And Project (Pty) Ltd (Northam Eland Mine)** 2022 - 2023
  SHE Representative (Safety Rep)
  Successfully Demonstrated my ability to perform the following tasks required for my workplace practicals to obtain my qualifications:
  1. Use verbal and written practices to communicate in the workplace apply mathematical process to solve everyday numerical problems.
  2. Explain the requirement of current legislation impact on Health,Safety and Environment issues in the workplace.
  3. Recognise,assess and report health and safety hazards and situations in the workplace.
  4. Administer various health and safety functions, planning,policy and behaviours in the workplace.

Skills

- • Interpersonal Skills • End User computer skills • Time Management skills • Problem Solving skills • Collaboration skills • Leadership skills

Reference

- **Kingsley Powell - Mshazi Industries**
  Construction Manager
  +27 78 273 1133

- **Stanton Bonhomme - D&B Industrial**
  Project Manager
  0832701575

- **Sbongile Dhlomo - PB Maintenance**
  Safety Officer
  0834991790
- **Tshepo Bokaba - Bokaba Construction And Project**
  Managing Director
  0829351514
- **Kgaugelo Mekgoe Lebipi - Atvance Academy**
  Occupational Health Safety and Environment Facilitator and Workplace mentor
  0767667881
- **DNR Sanyane - Rantailane Secondary School**
  School Principal
  0842190046