WEBSTER SERUBARUBE

CONTACT

webstertshepo72@gmail.com
0790877217
656 sibasa street Klipfontein view Midrand 1685

PERSONAL DETAILS

Date of Birth	:	30/06/1997
Marital Status	:	Single
Gender	:	Male
Driving Licence	:	C1 pdp

SKILLS

- Administration
- Front office Operator
- Patient
- Stock control
- Communication
- Time management
- Customer service
- Driving skills
- Route planning
- Adaptability
- Organization

REFERENCE

Reginah Lesejane - City of Ekurhuleni
Supervisor
Reginah.Lesejane@ekurhuleni.gov.za
072 554 2765

Pride Ndlovu - Serr Synergy
Administrator(Supervisor)
Receptionjhb@serr.com
010 024 0970/0765707808

Kennedy Mndebele - South African Police Service
Lieutenant Colonel(Supervisor)
Majorevents4@saps.gov.za
012 400 6704/082 697 2235

OBJECTIVE

I am self-motivated with expertise as an administrator and driver as well as general worker's duties. I am eager to expand my knowledge and skills based on my existing experience. I adapt easily to any industry when given the opportunity. I am confident that I can add value to your organization by going above and beyond the assigned tasks. I am seeking a position that would provide me with valuable skills and experience. I would welcome the opportunity to advance my career.

EXPERIENCE

01/07/2019 - 20/10/2025
Driver
Uber Technologies Inc
picking up and delivering customers.choosing the best routes to destinations byusing maps and GPS. helping to load and unload the vehicle.keeping the vehicle clean and in good workingorder. maintaining the phone app to navigate thevehicle. maintaining a clean and inviting vehicle forpassengers. communicating with passengers, offering a safeand welcoming ride to their destination.

01/07/2023 - 30/06/2024
General Worker
City of Ekurhuleni Metropolitan Municipality
Provide general maintenance of facilities.perform general labour activities. preparing Turfgrass, hardcourts and other sport facilities.Execute technical duties,occupational health andsafety duties.

07/02/2022 - 20/05/2023
Telemarketers / Call Centre Representatives
Serr synergy
providing support to clients through various communication channels, including handling inbound and outbound calls, addressing customer queries, and resolving complaints. Also focus on sales, promoting products and services, and maintaining accurate records of customer interactions.

01/12/2020 - 30/11/2021
Admintration intern
South African Police service
Assist with the incident registration informationsystem (iris) :support to section (operations)regarding other mainframe systems, receipt,confirmation and interpretation of operationalpublic order information as well as liaison withrole players, development and maintenance ofdatabase, compiling and timeous disseminationof reports, effective and efficient management ofall resources allocated to the post.

EDUCATION

2019
National Diploma Policing
Brooklyn City college

Nokulunga peaceful Mwandla - Uber Technologies inc
Recruiter
071 326 4132

2016

Boke high school
Grade 12

2012

Computer Diploma
Matsamo Telecentre

SAFETY & SECURITY
SECTOR EDUCATION AND TRAINING AUTHORITY

Registration Number: 201919UA009888 Certificate Number: NNN341918

Qualification

SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -02- 24
CSC SAPS VILLIERIA
SUID-AFRIKAANSE POLISIEDIENS

This is to certify that

WEBSTER SERUBARUBE

Identity Number

9706305661087

has successfully achieved the following:

National Diploma: Policing

NLRD No: 61729 Level 6 Total Credits: 248

942261

EK SERTIFISEER DAT DIESE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELE IS, EK SERTIFISEER VERDER DAT, VOLGENS MY WAARNEMINGS DAAR NIE 'N WYSIGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.

I CERTIFY THAT THIS IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS, AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKENING
SIGNATURE Mndebele

MAGSNOMMER
FORCE NUMBER 0534905-2 RANG
RANK Lt Col

NAAM IN DRUKSKRIF
NAME IN PRINT K.S Mndebele

10-July-2019
Date Issued

Acting CEO

SAS-Q146911

REPUBLIC OF SOUTH AFRICA

National Senior Certificate

SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -02- 24
CSC SAPS VILLIERIA
SUID-AFRIKAANSE POLISIEDIENS

Awarded to

WEBSTER SERUBARUBE

Identity number 9706305661087

Exam number 7164141010081

Subject	%	Achievement level
Sepedi Home Language	66	5
English First Additional Language	49	3
Life Orientation	57	4
Agricultural Science	42	3
Life Sciences	43	3
Physical Sciences	32	2

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HANDTEKENING / SIGNATURE: Mndebele
MAGSNOMMER / FORCE NUMBER: 054905-2 RANG / RANK: Lt Col
NAAM IN DRUKSKRIF / NAME IN PRINT: K.S Mndebele

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2016

M. S. Lakometsi
Chief Executive Officer

170 9204 9080 K

This certificate is issued without alterations or erasure of any kind

UMALUSI

Council for Quality Assurance in General and Further Education and Training South Africa

8278590

(See reverse for more information)

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MATSAMO Telecentre

Reg. No.: 2003/021665/23 Accreditation No.: ACC/2009/08/602

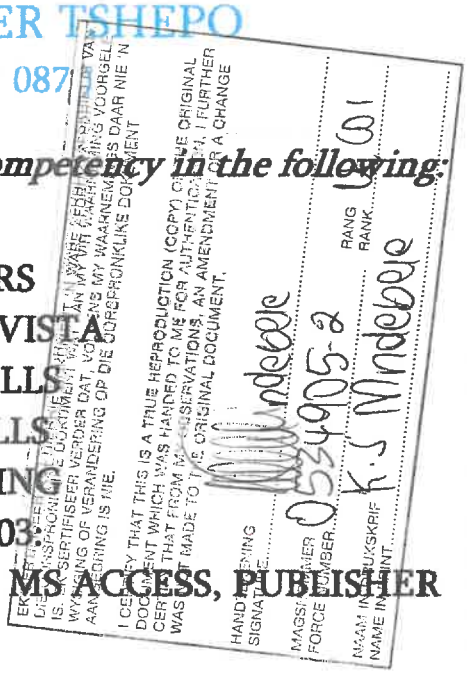
Computer Diploma

SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -02- 24
CSC SAPS VILLIERIA
SUID-AFRIKAANSE POLISIEDIENS

THIS IS TO CERTIFY THAT

SERUBARUBE WEBSTER TSHEPO

(ID NO.: 970630 5661 087)



Has fulfilled the requirements and shown competency in the following:

INTRO-TO-COMPUTERS
WINDOWS 98 / 2000 / XP / VISTA
COMMUNICATIONS SKILLS
ADVANCE TYPING SKILLS
INTERNET AND E-MAILING
MICROSOFT OFFICE 2003:
MS WORD, MS EXCEL , MS POWERPOINT, MS ACCESS, PUBLISHER

MTC-12/002

isett seta
COMMITTED TO SKILLS DEVELOPMENT IN THE ICT SECTOR

06 August 2012
Date of Issue

MANAGING DIRECTOR

ASSESSOR

South African Police Service

Certificate

OF CONFIRMATION

SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -02- 24
CSC SAPS VILLIERIA
SUID-AFRIKAANSE POLISIEDIENS

This certificate is awarded to

WEBSTER SERUBARUBE

9706305661087

In recognition of valuable contributions to the

SOUTH AFRICAN POLICE SERVICE

Has successfully completed the internship programme from

2020/12/01 to 2021/11/30

For the Duties and Responsibilities
of Administrative work

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HANDTEKENING
SIGNATURE..... Mndebele

MAGSNOMMER
FORCE NUMBER..0534905-2 RANG
RANK..Lt Col

NAAM IN DRUKSKRIF
NAME IN PRINT..... S Mndebele

COLONEL
BK BALOI
Signature of Commander

2021-11-30
Date

COLONEL
Signature of Section Head

2021/11/30
Date

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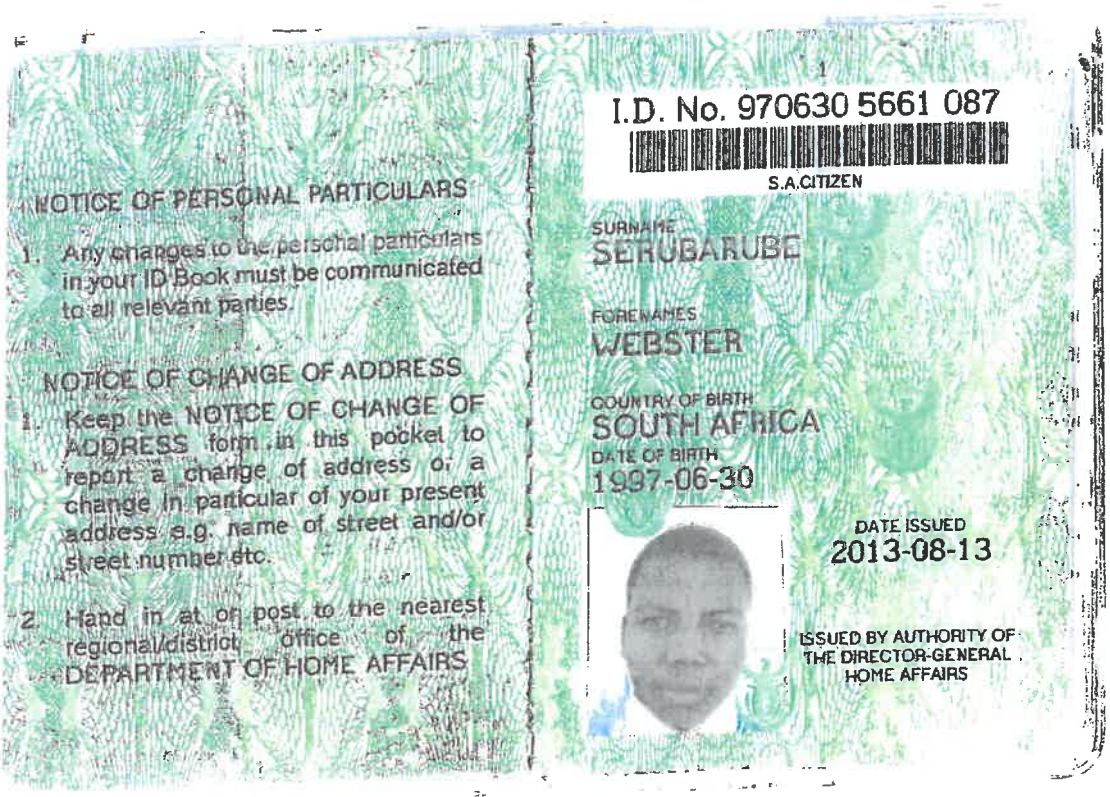
HANDTEKENING / SIGNATURE: Mndebele

MAGSNOMMER / FORCE NUMBER: 0534905-2 RANG / RANK: Lt Col

NAAM IN DRUKSKRIF / NAME IN PRINT: K.S Mndebele



SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -02- 24
CSC SAPS VILLIERIA
SUID-AFRIKAANSE POLISIEDIENS



This