RINAMULISA MUKWEVHO

072 204 3436 / 069 217 2690
No. 8 Primrose Fire Station
Old Pretoria Road
Primrose, Germiston
1401
Email: rinamulisakv21@gmail.com

PERSONAL DETAILS

Date of Birth : 1990/11/06
Identity Number : 901106 1136 089
Gender : Female
Marital Status : Single
Nationality : South African

LANGUAGES

- English
- Tshivenda
- IsiZulu

KEY OUPUTS RESPOSIBILITIES

- Answer customer's questions and provide information on policies
- Bag, Box, Wrap or Gift wrap Merchandise & prepare packages for shipping
- Compute & Record totals of transactions
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct & that there's adequate change
- Establish or identify prices of goods, Services or Admission & tabulate bills using calculators, Cash registers or option pricing scanners

REFERENCES

Mr. Selamolele Johannes: **High School**
- Principal – 073 228 2895

Mr Julius Mantji: **She Rep**
- Graphic Designer – 064 692 6341

Mr E.G Ramaphakela: **Capricorn College**
- HOD of Safety in Society – 015 287 0400

Ms Koena Setumo: **Diges –** 073 222 9627
Ms Lindiwe Mokitlana: **Progressive Future Development Agency –** 079 174 8706
Mr Glenrose Sithathu: **Truworths**
- Supervisor – 072 821 2918 / 011 394 2726

Ms Wendy Dlamini: **POLO**
- Store Manager – 011 805 0818

EDUCATION

2008 **HIGH SCHOOL**
Dithebele Sec School
Grade 12 (Matric)
National School Certificate

SUBJECTS
- English, Sepedi, Life Orientation Mathematical Literacy, History, Geography & Life Sciences

TERTIARY EDUCATION

CAPRICON COLLEGE FOR FET - 2012
Safety in Society (NQF 4)
- Applied Policing
- Governance
- Criminal Justice
- Law Procedure & Evidence
- Computer Studies
- Communication & Mathematics Literacy

NOSA – 10 March 2015 (1 Day Course)
She Representative – (Short Course)

PERSONAL ATTRIBUTES

- Assertiveness & ability to work Independently
- Goal Oriented, Professional with good planning and organizing
- Enhanced Basic computer skills (MS Word, MS Excel, MS Power point, & Internet
- Good communication & Interpersonal skills
- Problem solving skills
- Technical & Scientific report writing & Presentation skills
- Research skills

EXPERIENCE

ENEDIS – 13 Jan 2015 – 13 May 2015
- She Rep

PROGRESSIVE FUTURE DEVELOPMENT AGENCY
2014 - 2015
- Facilitator

DIGES - Oct 2012 – Sept 2013
- Facilitator

TRUWORTHS – 16th Oct - 15th Nov 2021
- Cross Trained

POLO – 16th Nov 2021 to date
- Sales Associate