PEKAMU DENDE NYIRENDA

PROFESSIONAL PROFILE

Accomplished finance professional with over 14 years of progressive experience spanning financial management, auditing, and accounting across both public and private sectors. Skilled in leading end-to-end financial operations, statutory reporting, budgeting, and compliance. Proven ability to manage audits, strengthen financial controls, and drive process improvements that enhance accuracy and operational efficiency. Holds a Postgraduate Diploma in Financial Accounting and a BCompt degree, with a strong track record of delivering strategic financial oversight and leadership.

WORK EXPERIENCE

ACCOUNTING CONSULTANT
RH Managers – Medical Hospital of Lebowakgomo | May 2024 – March 2025

Provided specialised accounting and financial support to the Medical Hospital of Lebowakgomo, ensuring accuracy, compliance, and audit readiness. Played a key role in strengthening financial controls and maintaining tax and reporting integrity.

Key Functions and Achievements:

- Reviewed and verified accounting records to ensure accuracy, completeness, and compliance with financial regulations.
- Resolved complex VAT and tax compliance matters in alignment with SARS requirements.
- Assisted with audit preparation and supported external auditors to ensure smooth audit completion.
- Reviewed annual financial statements for accuracy and adherence to applicable accounting standards.
- Provided professional accounting guidance to improve financial processes and operational efficiency.

FINANCE MANAGER
Workerslife Management Services | November 2019 – January 2024

Led the full financial management function across multiple regulated and investment entities — including Workerslife Assurance Ltd (long-term insurance), Workerslife Insurance Pty Ltd (short-term insurance), Workerslife Healthcare Pty Ltd, and Workerslife Health Investment Pty Ltd. Directed audits, budgets, and compliance processes while managing a high-performing finance team to ensure accurate reporting, sound governance, and sustainable business performance.

Key Functions and Achievements:

- Directed the preparation and review of annual financial statements, ensuring IFRS and regulatory compliance.
- Led and coordinated annual external audits, resolving all audit queries efficiently and meeting strict deadlines.
- Managed and mentored the finance team, improving accuracy, accountability, and workflow efficiency.
- Oversaw budget compilation, variance analysis, and performance monitoring to support strategic decision-making.
- Maintained daily cash flow oversight, optimising liquidity and ensuring timely vendor and statutory payments.
- Reviewed monthly management accounts and provided analytical insights to senior leadership.

CONTACT

Pretoria North, Gauteng - Sout Africa
082 30 44 962
Nyirenda@webmail.co.za
Pekamu.Nyirenda@outlook.com

Date of Birth: 14 January 1985
Nationality: South African

EDUCATION

Postgraduate Diploma in Financial Accounting
University of South Africa (UNISA)

Main Subjects: Accounting, Management Accounting, Taxation, Auditing

Baccalaureus Computationis (B-Compt)
University of Limpopo

Main Subjects: Auditing, Accounting, Taxation, Management Accounting

Senior Certificate (Matric)
Njamba Secondary School

ATTRIBUTES

Leadership

Analytical Thinking

Attention to Detail

Problem-Solving

Integrity and Accountability

Communication Skills

Decision-Making

WORK EXPERIENCE

- Collaborated with actuarial teams to prepare quarterly and annual statutory returns for regulatory submission.
- Authorised payments and maintained the bank authorisation matrix in line with internal controls.
- Reviewed all SARS-related computations including income tax, deferred tax, VAT, and payroll taxes to ensure full compliance.

TEACHING ASSISTANT – CAS1501
University of South Africa (UNISA) | January 2018 – June 2022 (Contract)

Supported the academic delivery of the CAS1501 module by facilitating online learning, guiding students, and ensuring academic standards were met within a virtual teaching environment.

Key Functions and Achievements:

- Monitored and supported students' online engagement, promoting active participation and timely submission of assessments.
- Facilitated online discussions and graded assignments in alignment with university guidelines.
- Collaborated with the lead lecturer and administrative team to maintain smooth course delivery and compliance with academic requirements.

ASSISTANT DIRECTOR: GENERAL LEDGER
Department of Labour – Compensation Fund | October 2015 – October 2019

Led the General Ledger function for the Compensation Fund, overseeing financial integrity, compliance, and reporting accuracy. Provided financial leadership, audit support, and guidance to various directorates to ensure the reliability of departmental financial statements.

Key Functions and Achievements:

- Managed and maintained the department's general ledger, ensuring accuracy, completeness, and compliance with PFMA and GRAP standards.
- Reviewed and reconciled ledger accounts, identifying and resolving discrepancies promptly.
- Prepared monthly and annual financial statements, supporting external audit readiness.
- Advised and assisted departmental units on financial reporting and compliance issues.
- Supervised and developed finance staff, enhancing team capability and performance.

AUDIT SUPERVISOR
Mazars (Gauteng) Incorporated | February 2015 – September 2015

Supervised audit engagements for diverse clients, ensuring high-quality financial reporting, compliance, and client satisfaction. Led audit teams from planning through completion while maintaining strong communication between clients and engagement partners.

Key Functions and Achievements:

- Prepared and reviewed annual financial statements in line with IFRS and audit standards.
- Developed audit plans, budgets, and timelines to ensure efficient and cost-effective execution.
- Supervised and reviewed the work of audit team members to maintain audit quality.
- Drafted comprehensive management and audit reports with clear findings and recommendations.
- Acted as key liaison between audit clients and engagement partners, fostering strong professional relationships.

SKILLS

Financial Management

IFRS Compliance

Strategy Development & Execution

External Audit Coordination

Financial Reporting and Analysis

Budgeting and Forecasting

General Ledger Management

PFMA and GRAP Compliance

Cash Flow Management

Statutory Returns (SARS, FSCA, CIPC)

VAT and Tax Compliance

Internal Controls and Risk Management

Financial Statement Preparation

Audit Preparation and Liaison

Variance Analysis

Strategic Financial Planning

Regulatory and Governance Compliance

Team Leadership and Mentorship

Cost Management and Optimisation

Process Improvement and Automation

Stakeholder Engagement

Payroll and Tax Reconciliation

Management Accounting

Treasury and Cash Flow Forecasting

Financial Modelling and Scenario Analysis

Operational Efficiency Improvement

Process Improvement

Cross-functional Collaboration

Business Decision Support

Strategic Planning

WORK EXPERIENCE

ARTICLE CLERK
Mazars (Gauteng) Incorporated | February 2011 – January 2015

Completed SAICA training articles, gaining extensive experience in external auditing, financial reporting, and client advisory across multiple industries. Developed strong technical and analytical skills through full audit cycles and compliance-driven financial reviews.

Key Functions and Achievements:

- Executed audit fieldwork, prepared working papers, and ensured compliance with IFRS and ISA standards.
- Assisted in developing audit plans, risk assessments, and testing strategies for various clients.
- Reviewed and compiled audit findings into management and audit reports with actionable recommendations.
- Collaborated with clients during audit meetings to clarify findings and resolve audit issues.
- Supported the preparation and monitoring of audit budgets to optimise resource allocation and timelines.

REFERENCES

Linda Kotta
Chief Financial Officer | RH Managers
082 387 4541 | linda@rhmanagers.co.za

Motsarami Mahasha
Group Financial Director | Workerslife Management Services
081 363 5833 | 060 529 1110

Martina Munonde
Deputy Director: Financial Reporting | Compensation Fund
082 523 3261 / 081 448 7724

Taona Kokera
Audit Supervisor | Mazars Incorporated
060 752 5366

Ms Clara Manamela
Primary Lecturer: CAS1501 | UNISA
012 429 2307