MATLOKOTSI THATO VINCENT

064 915 3994

688 Slovo Park, Witsieshoek, 9870

ZA South African

Driver's Licence: Code 14 / EC

matlokotsithato04@gmail.com

PROFESSIONAL PROFILE

Motivated and responsible young professional with a Grade 12 qualification and strong ambition to grow within a reputable organisation. Possesses excellent communication skills, a strong work ethic, and the ability to perform well under pressure. Reliable, disciplined and eager to learn, holding a Code 14 (EC) driver's licence. Seeking an opportunity to contribute positively while gaining valuable experience and developing long-term career skills.

EDUCATION

Rantsane Secondary School

Grade 12 (2023)

- Subjects:
- English
- Sesotho
- Life Orientation
- Consumer Studies
- Business Studies
- Accounting
- Geography
- Life Sciences

💻 ADDITIONAL CERTIFICATION

ICB Computer Schools – Certificate of Competence (2017)

- Typing Tutor 6 – Typing Skills (Level 1)
- Microsoft Windows – Operating System (Level 1)
- Microsoft Word – Word Processing (Level 1)

🛠 SKILLS

- Good communication skills
- Teamwork and cooperation
- Time management
- Responsible and trustworthy
- Quick learner
- Goal-oriented
- Ability to work independently

🌟 PERSONAL STRENGTHS

- Proactive
- Versatile
- Hardworking
- Adaptable
- Disciplined

📄 REFERENCES

Malehlohonolo – Mother – 📞 063 831 0669

Tshidiso – Uncle – 📞 083 863 0680