CONTACT

Matome Makhutja

22 kransduif street
Birch acres
Kempton park
1618
Gauteng
0678128051/0726281985
zeezomakhutja@gmail.com



OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

2020 - 2025

- **Warehouse dispatch**
  Freedom stationery
  Sending drivers, work crews, vehicles or equipment to appropriate locations according to predetermined schedules, customer requests or immediate needs
  Relaying information, such as work orders and background information, to and from work crews, Field Inspectors, Supervisors or emergency personnel

EDUCATION

2014-2018

- **Tembisa Secondary School**
  Diploma in Commerce
  Grade 12

2019-2020

- **Rosebank college**
  Higher certificate in logistics and supply chain management
  Certificate of achievement

SKILLS

- Communication: Active listening, clear verbal communication, radio etiquette, and concise information relay.
- Technical Skills: Computer-aided dispatch (CAD) systems, GIS/GPS navigation tools, phone systems, and data entry/management softwar
- Operational Skills: Logistics planning, route optimization, emergency response coordination, and scheduling.

REFERENCE

- **James Freeman - "Freedom stationery "**
  Supervisor
  Jamesfreeman639@gmail.com
  0787183998