Maropeng Sasa

Previous Job Title: **Safety Officer**
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ID: **9008070756089**
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Profile Summary

- Maropeng is an experienced Health, Safety, Environment and Sustainability professional with a demonstrated history of working in the Building Construction and Civil, Mining, Logistics and Transportation Industry. Skilled in Hazard Identification, Risk Assessment, Safety training, ISO9001 & ISO45001, ISO 14001 and OHSAS 18001, auditing & implementation, Client Relationship Management and conducting regular staff training relevant to safety and security measures organization

Legally appointed as Safety Officer in terms of regulation as MHSA Act - MAR 2.17 [1] -at Millennium diamond transport and Venetia Mine.

Education

Matric | Dawana Commercial High School | 2008

Matric passed in 2008

Diploma in Operations Management in progress | University of South Africa

Higher Certificate in Economic and Management Sciences | 2024| University of South Africa|

Courses:

- Business Management Fundamentals
- Commercial Law
- Financial Accounting Principles, Concepts and Procedures
- Business Information Systems
- Introduction to Economics
- Sustainability
- Elementary Quantitative methods.
- Basic numeracy
- Sustainability
- Introduction to business information systems

Technical Support National Certificate | International computer and commercial training institute

Education Training

-**SAMTRAC | NOSA | 2015**

-Introduction to SAMTRAC
-Introduction to OHSACT | NOSA | 2014
-Incident investigation level 3 | NOSA | 2014
-ISO 14001:2015 & OHSAS 18001:2007 Implementation | NOSA | 2018
-Hazard Identification Risk Assessment (HIRA) | NOSA | 2015
-Applying SHE principles and procedures
-COIDA ACT | NOSA | 2018
- Working at height LMH Training
-ADAS Train the Trainer | DriveRisk | 2022
-Basic Fire Training | FireMed | 2024
-Basic Life Support & First Aid Procedures | 2024

Experience

Safety Officer – Millennium Diamond Transport

October 2023 to March 2025

Location: Venetia Mine (De-Beers), Musina Limpopo

- Safety administration and compliance with internal procedures and processes
- Documenting and developing policies and standard operating procedures (SOP)
- Educating staff about animal welfare at Venetia Mine
- Keeping record and reporting asset health of the company
- Compiling safety files Volumes 1&2
- Always ensure legal compliance with OHS Act and MHS Act
- Briefing all relevant and required procedures.
- Monitoring the safety files on daily/weekly basis.
- Conducting internal audit report, complete S/O inspection book.
- Conduct VFL`s each Wednesday and report all findings to (S/A, 2.9.2 & 2.6.1).
- Updating and monitoring legal on a weekly basis and share the spreadsheet to (S/A, 2.9.2 & 2.6.1) and the operation management team, e.g. legal induction, COF, Driver`s license & PRDP, Hot works, WAH, DITL-MS, SLAMS.
- Conducting spot checks and walk-about on a daily basis and note all deviations.
- Updating and monitoring legal on a weekly basis and share the spreadsheet.
- Conducting mine and internal briefings of procedures and policies on site.
- Ensuring site walks all defects are reported and keep records of each then conduct follow up with relevant team.
- Coaching the team on all safety aspects.
- ISO Matrix system
- Conducting and participating in all safety blitz.
- Attending to all queries of safety, site audits and correct deviations occurred.
- Ensuring accidents are investigated and closed out according.
- Attending all safety meeting S/O, SHE REP/292/site/drivers/technical and inside the mine.
- Participating in all JRA`s / Risk assessment sessions.
- Updating drivers file with each incident.
- Enforce control and preventive measures.
- Ensure that all employees comply with health and safety rules and regulations.

- Design, develop, implement and oversee the organisation's environmental, health and safety programs and procedures to safeguard employees, surrounding communities and ensure that all facilities are complying with regulations.

ADAS Compliance Officer Supervisor – Millennium Diamond Transport

Dec 2021 – March 2025
Location: Venetia Diamond Mine (De-Beers), Limpopo

- SHE Coaching.
- Training drivers with all ADAS products e.g. Drivecam/ICAM, Mobile eye, Drive alert etc.
- Registration of access tags and register drivers on ADAS system.
- Inspection of ADAS functionality.
- Assisting in arranging vehicles for ADAS installations.
- Analysing footages and conducting investigations based on footage evidence.
- Route inspections and road assessing.
- Coaching and guiding drivers
- Analyse and manage data to create focused risk profiles of drivers
- Documenting and managing detailed trip reports.
- Fleet monitoring using Car Track system.
- Fleet Monitoring.
- Analysing DriveCam footages.
- Analysing CarTracker reports.
- Responsible for ADAS-monthly reports
- Assigning and Issuing of vehicle tags to drivers.
- Fatigue monitoring.
- HSE report
- Conducting audits report
- Looking after Optix and cartrack system

Skills

-Good knowledge of Microsoft word, Microsoft excel, Power point
-Office administration

Previous projects experience – Building construction and civil.

Safety officer -Lemay construction

Project 1

- Project: Jeppe Oval Apartment Renovations
- Employer: Lemay construction
- Client: Joshco
- Position: Safety Officer
- Location: Jeep Oval at Jeppe Johannesburg
- Completed: Jan 2015 – Dec 2015

Project 2

- Project: Albert Street Apartment Renovations
- Employer: Lemay Construction
- Client: Joshco
- Position: Safety Officer
- Location: Albert Street Johannesburg
- Completed: Jan 2016 – Feb 2016

Project 3

- Project: Building Sky rink Studio
- Employer: Lemay construction
- Client: Sky rink
- Position: Safety Officer
- Location: Carlton centre Johannesburg
- Completed: Mar 2017

Project 4

- Project: Building Wits Residents
- Employer: Lemay construction
- Client: Wits University
- Position: Safety Officer
- Location: Braaimfontein Johannesburg
- Completed: Jan 2019

Safety officer - Tshwane fire sprinklers

Project 1

- Project: Installing fire sprinklers
- Employer: Tshwane Fire Sprinklers
- Client: WBHO
- Position: Safety Officer
- Location: Pretoria
- Completed: 2020

Project 2

- Project: Installing fire sprinklers.
- Employer: Tshwane fire sprinklers
- Client: Ford Motor Company
- Position: Safety Officer
- Location: Silverton Pretoria
- Completed: 2020

Safety officer - Matshelane Trading cc

Project 1

- Current Project: Construction of civil works for replacement of Water pipes
- Employer: Matshelane Trading cc
- Client: Johannesburg Water
- Position: Safety Officer
- Location: Sandton Phase 5 Parkmore
- Completed: 2021 Nov
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Building and Civil construction Safety experience

- Daily toolbox talk
- Investigate any accidents/incidents that occur onsite
- Reports findings from investigations and inspections to management and relevant stakeholders
- Maintain records keep records of accidents, incidents and safety inspections
- Enforce safety standards ensure that all workers adhere to established safety rules regulations, and procedures
- Always ensure compliance with OHS ACT.
- Training and education –providing safety training and education to workers on potential hazards, procedures, and emergency protocol's
- Ensure that construction site complies with all relevant health and safety regulations, standards
- Foster a strong safety culture by encouraging open communication about safety concerns
- Identifying potential hazards, such as unsafe working conditions.
- Evaluate the identified hazards and assess the associated risks to determine the appropriate control measures
- Conduct routine inspections of the construction site and equipment.

References

- **Serumula Tshepo** – Millennium Diamond Transport Safety department – 076-709-4058
- **Bongani Magwa & Simphiwe Phakathi** – Lemay Construction - Senior Safety Officer and Site Agent - 078 729 9243 / 076 835 0409
- **Suzan DeBeer** - Site Agent –Tshwane Fire Sprinklers - 076 111 2317
- **Johannes Masela** - Site Agent - Matshelane Trading CC - 078 781 7459