Xolani Gift Sibiya

Application for: Safety Officer

1469 Tamarisk Street, Mapleton Ext 10, Boksburg, 1459 | 067 864 5586 | sibiyagift07@gmail.com

PERSONAL SUMMARY

Self-motivated, reliable and hardworking individual seeking to build a career as a Safety Officer. Computer literate with a National Certificate (NQF Level 4) in Information Technology: Systems Development, and practical retail merchandising experience that has built a strong work ethic, attention to detail and the ability to follow procedures consistently. Eager to complete further Health and Safety training (e.g. SAMTRAC, OHS Act, First Aid) and to grow into a safety compliance role. Respectful, dependable, and comfortable communicating with people at all levels, both in person and through digital media.

PERSONAL DETAILS

Date of Birth:	21 April 2001	**Gender:**	Male
Nationality:	South African	**Home Language:**	IsiZulu
Other Languages:	English, IsiXhosa		

KEY SKILLS

Computer Literacy (Microsoft Word, PowerPoint) • Strong attention to detail • Reliable and punctual • Follows instructions and procedures accurately • Good verbal and written communication • Quick learner • Troubleshooting and problem-solving

EDUCATIONAL BACKGROUND

Further Education and Training Certificate: Information Technology – Systems Development (NQF Level 4)
Greenview Training and Development Centre | Obtained 2022

National Senior Certificate (Grade 12)
Bedfordview High School | 2020
Subjects: English Home Language, Afrikaans First Additional Language, Mathematical Literacy, History, Life Sciences, Computer Application Technology, Life Orientation

WORK EXPERIENCE

Merchandiser
Sunninghill Super Spar | 28 November 2022 – 28 February 2023
Tel: (011) 803 2901 | Email: sunninghillsuperspar2020@gmail.com
Maintained stock presentation and shelf standards, followed store procedures and safety guidelines, and worked reliably within a fast-paced retail environment.

REFERENCES

Zamulunga Wellington Jobela	Father	083 505 1665
Thandeka Sibiya	Sister	083 894 7171