From: GIFT NKWINIKA gklours@gmail.com
Date: 24 Jun 2025 at 15:24:54
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GIFT NKWINIKA

SENIOR DEBTORS & CREDITORS CONTROLLER

Email: gklours@gmail.com
Address: 2138 Mookodi Street, Palm ridge,
Phone: 071 848 4758 / 011 230 5575
Date of birth: 1991-07-31
Nationality: South African

OBJECTIVE

Senior Creditors & Debtors with over 5 years of experience. Adapts seamlessly to constantly evolving accounting processes and new technologies. Detail-oriented, efficient and organized, with experience in accounting systems. Possesses strong analytical and problem-solving skills as well as written and verbal communication skills.

EXPERIENCE

Jet Park, Johannesburg
January 2020 - Present

SENIOR DEBTORS & CREDITORS CONTROLLER
BRIMA LOGISTICS

- Ensure that all quotes from suppliers have purchase orders and perform credit checks.
- Overseeing the accounts team performs in agreement with accounting principles.
- invoicing customers accurately and according to the customer's specification.
- Do cashbook weekly for the company and reconcile credit cards cashbook before month end.
- Capture all supplier invoices on pastel accounting system and check for discrepancies on supplier invoices.

Johannesburg
Mar 2018 - Feb 2019

JUNIOR ACCOUNTANT (Fixed-Contract)
POSITIVE BOOKKEEPING

- Processing monthly tax invoices for customers.
- Assist with year-end external audit.
- File VAT 201 on behalf of clients and VAT calculation.
- Perform payroll on pastel Accounting.

Johannesburg
Mar 2018 - Feb 2019

PERFOMANCE M&E INTERN
EKURHULENI METROPOLITAN MUNICIPALITY

- Assist with data collection and ensure that all information required for the audit obtained.
- Implement quality assurance and data quality control measures including verification, cross reference of information

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- Compile case assessments for respective forensic audit.

EDUCATION

Johannesburg
2017 - 2019

NATIONAL DIPLOMA INTERNAL AUDIT
VAAL UNIVERSITY OF TECHNOLOGY

Limpopo
2012 - 2012

GRADE 12
GOVHU SECONDARY SCHOOL

SKILLS

- Teamwork
- Problem-Solving
- Organizational skills
- Time management

LANGUAGES

ENGLISH
Advanced

XITSONGA
Native

SEPEDI
Advanced

HONORS & AWARDS

- 2014 - Awarded a Bursary of Ekurhuleni Metropolitan Municipality to further my studies at Vaal University of Technology

SYSTEMS

- Fincon Accounting System
- SAGE Accounting System
- Pastel Accounting, Quick book or BIS and ITS system
- CSD Portal
- Parcel Perfect
- SAP

REFRENCES

1. Khanyisile Zulu sales Director, Brima Logistics, 069 159 9311
2. Bianka van wyk senior Debtors controller 0797949420/0113877000
3. Ditebogo Ramovha, Senior Specialist, Ekurhuleni Metropolitan Municipality, 011 999 0291