CURRICULUM VITAE: Sibusiso Moses Mazibuko
"***Senior Health & Safety / Risk & Compliance***

Address: 391 Mkwanazi St. Emmangweni Section Tembisa,1632 | **DOB:** 1972-05-28
|**Contact Number:** 083 752 7673
|**Email:** sbu.mazibuko@gmail.com |**Gender:** Male | **Nationality:** South African

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Professional Summary I am a highly experienced and dedicated Health & Safety and Risk Management professional with over 20 years of experience in retail, commercial, and industrial sectors. I have successfully managed SHEQ compliance, COVID-19 safety protocols, risk assessments, and facility management across various national brands. My strong communication, team leadership, and auditing skills enable me to drive high standards in safety, operations, and customer service. I thrive in dynamic environments and excel at coordinating multiple stakeholders and enforcing legal compliance.

Educational Qualifications

- **Highest Grade:** Grade 12 (1995)
  Institution: E-du College

- **NQF 4 Learnership (SETA):** (2019 - 2020)

Tertiary Qualification

- **Diploma:** Commercial Business Diploma (1996)
  Institution: P B Training Centre

- **Certificate:** General Business Management (2008)
  Institution: IQ Academy (Centurion Campus)

- **Certificate:** SHEMTRAC (NQF 5) 2016
  Institution: Safety, Health & Environmental Training Centre

- **Certificate:** Facilities Management (2022)
  Institution: West-rand Institute

Training & Certifications (Short Courses)

- JP&A Risk Services – **Safety Supervisor Program** (2013)
- Kem-Klean Hygiene Consultant - **Hygiene and Cleaning Course** (2014)
- Diversey Consulting – **Food Safety for Supervisors** (2014)
- HASLAC Training Academy – **Advanced Risk Management** (2016)
- SM Training – **Construction Supervisor Level 4** (2022

Employment History

GLENCHEM – Spartan | SHEQ Manager | Mar 2024 – July 2025

- Implemented ISO 9001 quality management system across production operations
- Reduced non-conformance incidents through effective audits
- Conducted routine inspections and enforced PPE usage across departments
- Promoted safety awareness initiatives and maintained SHEQ documentation
- Oversaw incident investigations and submitted reports for hearings

Makro – Centurion | Health & Safety Officer | Aug 2018 – Mar 2024

- Facilitated health and safety inductions for over 200 employees
- Reduced COVID-19 cases by 75 % through training and hygiene implementation
- Managed and tested emergency and sprinkler systems regularly
- Oversaw food safety compliance and reduced audit findings by 90%
- Led daily workplace inspections and ensured air quality compliance

Masscash Head Office | Risk & Facility Coordinator | March 2014 – Aug 2018

- Developed internal policies and audit schedules
- Conducted workplace training on safety and emergency procedures
- Reduced safety violations by 80% and improved compliance metrics
- Maintained Work Trainer system for onboarding and safety admin

- Oversaw building maintenance and consumables for two campuses
- Negotiated cleaning service contracts and improved service efficiency
- Implemented weekly generator and sprinkler testing schedules
- Streamlined uniform procurement and facilities support operations

Builders Express – Cedar Square | Frontline Supervisor | May 2012 – 2013 Promoted

- Managed front office and refunds with excellent customer service
- Reduced customer complaints
- Trained staff on POS and improved refund processing time

Builders Express – Cedar Square | Asset Protector | May 2013 – Feb 2014

- Prevented shrinkage through staff monitoring and loss prevention
- Implemented asset protection strategies, reducing theft incidents
- Supervised outsourced security staff and improved performance reporting

Builders Warehouse – Rivonia | Banking Clerk | Jun 2010 – April 2012 transferred to Bex

- Ensured accurate daily banking and reconciliation
- Investigated cash discrepancies and improved accuracy in deposits
- Supported customer service and liaised with departments

Tekkie Town – Balfour Park | Store Assistant Manager I June 2005 – May 2010

- Handled F&B cash float and cash-ups
- Trained and supervised cash-up officers
- Conducted internal audits and reported variances accurately

- Led sales, admin, and stock control teams

- Trained staff in customer service and merchandising standards

Woolworths – Eastgate | Store Admin Controller | Apr 2001 – May 2005

- Managed daily financial admin and risk compliance
- Processed payments and maintained float accuracy
- Led store access and staff planning procedures

Woolworths – Sandton | Pay Point Controller / Replenishment | Feb 1997 - March 2001

- Handled cash movements, customer issues, and till shortages
- Participated in shrinkage committees and night operations

Skills Matrix

- ABC of Selling – Level 3
- Customer Care – Level 4
- Sales Leadership – Level 3
- Safety Management (OHSACT) – Level 4

References

- **Cornelius Conradie** – Risk Manager Makro Centurion – 082 867 4074
- **Sean Thompson** – Massmart Head Office - 072 630 4469
- **Andre van Ander** – Regional Admin Manager, Woolworths – 083 306 3055
- **Mrs. Pauline Baloyi** – Admin Manager, Builders – 011 561 7000
- **James Martie** – Regional Manager, Tekkie Town – 011 656 3693 / 087 802 6655
- **Captain Malema** – Tembisa SAPS – 076 357 4790