Presents

CV for Dumazile Mazibuko

Position Applying for:	Social Auxiliary Worker
Availability:	Immediately
Date:	06 March 2026

PERSONAL DETAILS

Known As:	Dumazile
Nationality:	South African
Date of Birth:	07 February 1984
Employment Equity:	African
Gender:	Female
Residential Area:	Germiston, Gauteng
Drivers License:	Code 10 / C1
Home Language:	isiZulu
Other Languages:	English, SeSotho
Contact Number:	076 654 4106
Email Address:	busi@businconsulting.co.za
Expected Salary:	R 15 000, 00 per month

PROFILE

Public health professional with experience in project planning and implementation, capacity building, and HIV/AIDS and TB programme support. Skilled in data capture, analysis, and reporting, with practical experience in paediatric counselling and patient linkage to care. Proven ability to build and maintain effective relationships with stakeholders across multiple geographic locations. Experienced in identifying best practices, documenting lessons learned, and sharing knowledge with partners and programme teams to improve service delivery.

EDUCATION

Bongani Lebohang Secondary school – Matric / Grade 12 – 2003
Training on antiretroviral therapy TB, MDR and XDR and side effects – 2007
Child abuse treatment and training service Level 1&2 – 2007
HIV AIDS level 1&2 – 2011
Right to Care - 10 days Basic Counselling Course – 2012
Academy at Vaal Triangle College - Computer Microsoft Office – 2014
Khanya College - Social Auxiliary Worker – 2010
Kidz Alive – 2021
Advanced Driving - 2023

COMPUTER SKILLS

MS Office – Ms Word, Excel, Internet, Ms PowerPoint, Outlook, Ms Teams

PROFESSIONAL MEMBERSHIP

Social Auxiliary Work Registration
South African Council for Social Service Profession (SACSSP)
Registration Number: 5009935
2010

COMPETENCY SKILLS

- Good communication skills – verbal and written
- Project planning and implementation
- Capacity building
- HIV/AIDS and TB Programme support
- Data capture and reporting
- Paediatric counselling
- Stakeholder relationship management
- Patient Linkage to Care and Tracing
- Data analysis
- Knowledge sharing and best practice documentation
- Advanced driving skills

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CAREER SUMMARY

Company: **Isibani Development Partners**
Position: Social Auxiliary Worker
Duration: July 2024 - September 2025
Reason for Leaving: Contract ended

Company: **#KEREADY**
Position: Mobile Driver
Duration: November 2022 - June 2024
Reason for Leaving: Contract was due to expire in Sept 2024

Company: **Wits Health Consortium**
Position: Case Manager
Duration: June 2022 - October 2022
Reason for Leaving: Contract ended

Company: **The Aurum Institute**
Position: Case Facilitator
Duration: February 2020 - November 2021
Reason for Leaving: Contract ended

Company: **Society for Family Health**
Position: Blood Based Coordinator (BBST)
Duration: October 2019 - December 2019
Reason for Leaving: Company relocated to Durban

Company: **Society for Family Health**
Position: Linkage Officer
Duration: February 2017 - September 2019
Reason for Leaving: Promotion

Company: **CMR, Germiston**
Position: Social Auxiliary Worker
Duration: August 2016 - February 2017
Reason for Leaving: Contract ended

Company: **National Religious for Social Development**
Position: Child and Youth Care Worker
Duration: March 2014 - April 2016
Reason for Leaving: Contract ended

Company: **Topsy Foundation**
Position: Administrative Clerk
Duration: January 2011- March 2014
Reason for Leaving: Company closed

Company: **Topsy Foundation**
Position: Filed worker
Duration: January 2007 - December 2010
Reason for Leaving: Promotion

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Company: **Topsy Foundation**
Position: Volunteering
Duration: June 2005 - December 2006
Reason for Leaving: Offered position as Field Worker

DUTIES / RESPONSIBILITIES AT COMPANIES

Company: **Isibani Development Partners**
Position: Social Auxiliary Worker
Responsibilities:

- Intake assessment
- Enrol patients to case management register
- Provide psychosocial support
- Counselling to TB patients especial MDR
- Home visits and identify needs of the of the patients
- Assisting in social grant application and helping them with food parcels
- Establish adherence club to various facilities

Company: **#KEREADY**
Position: Mobile Driver
Responsibilities:

- Drive mobile clinic vehicle, receive and deliver materials to and from other institutions
- Support the stock replenishment and auxiliary items for PHC screening and vaccinations
- Transport staff to and from work sites, mother facilities, provisional offices, seminars, workshops and meetings
- Take vehicle to relevant merchants for repairs and service
- Inspect vehicles daily and report faults
- Completion of logbook and fuel control sheet
- Ensure vehicle is clean all the time
- Track license and other vehicle requirements and renew disc

Company: **Wits Health Consortium**
Position: Case Manager
Responsibilities:

- Ensured that patients on the ART waiting list were linked to care and initiated on treatment
- Worked closely with healthcare facilities to retrieve early, late, and back-to-care lists, and conducted home visits to trace patients who had defaulted from ART and TB treatment
- Conducted HIV testing, counselling, and index testing in line with programme guidelines
- Provided adherence counselling to support patients in maintaining consistent treatment and care

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Company: **The Aurum Institute**
Position: Case Facilitator
Responsibilities:

- Making sure that all patients who are newly diagnosed, viral unsuppressed, and defaulters are linked to the case management register
- Monitoring patients who are due for viral load bloods 6 months and 12 months
- Providing support to the patients who are newly initiated, also offering adherence counselling
- Tracing patients who missed their appointments, early missed, late missed and defaulters through telephonically

Company: **Society for Family Health**
Position: Blood Based Coordinator (BBST)
Responsibilities:

- Conducting in service training on a new self-test kit (INST) to the counsellors and staffs
- Monitoring the counsellors to the various facilities if they experience any challenges with the kit, and checked if the patients have an accurate results

Company: **Society for Family Health**
Position: Linkage Officer
Responsibilities:

- Liaise with community and clinic staff to ensure all newly diagnosed HIV and TB patients are linked to care
- Contact clients newly diagnosed with HIV and ensure direct linkage to clinicians
- Provide information on index and HIV test kit to clients and ensure clients have a good understanding of the HIV care pathway
- Support clients by answering any queries relating to their diagnosis and the next steps in care
- Assist clients with making appointments for first or follow up visits
- Submit weekly feedback report on outcomes of tracking.
- Follow up to ensure clients attend their scheduled appointments
- Always maintain patient confidentiality
- Conducting physical escort and emphasis same day escort to the clients.
- Implementing referral directory and update it every three months.
- Submit weekly and monthly report, analysing data every day

Company: **CMR, Germiston**
Position: Social Auxiliary Worker
Responsibilities:

- Worked with abounded children, neglected and abuse children
- Assisting the social workers with the new intakes in the office
- Helping the foster parents with new foster care grant application and helping them with foster care grant renewal
- Conducting home visits, attending the cases that are reported in the office and writing process report, Collecting the requirements documents that are needed in the file

Company: **National Religious for Social Development**
Position: Child and Youth Care Worker
Responsibilities:

- Data capture on Soweto Care System and Therapy Edge, collecting all the information on OVC Programme and patients who are attending clinic
- Specialising with paediatric counselling session with kids
- Doing counselling and adherence to the adult and children
- Implementing adult support groups and child support group
- Conducting HCT counselling as well as planning and implementation of projects and conducting home visits according identified needs
- Compiling stats
- Transporting patients to and from the clinic
- Conducting home visits follow ups to the children who already on treatment

Company: **Topsy Foundation**
Position: Administrative Clerk
Responsibilities:

- Completed laboratory forms for blood and other specimens, applied barcodes, and scanned documents into the system
- Collected sputum samples from patients, registered them, and recorded results in patient files
- Assisted at the reception, including answering calls, taking messages, photocopying, scanning, and faxing documents

Company: **Topsy Foundation**
Position: Filed worker
Responsibilities:

- Doing home visits follow ups to the patients who are in treatment, doing pill count, and reminded them about time of taking the medication
- Distributing school uniforms to the orphans
- Reminding patients about their appointments to the clinic
- Conducting adherence counselling

Company: **Topsy Foundation**
Position: Volunteering
Responsibilities:

- Conducted home visits in the community, providing care to sick patients, including personal hygiene support and household cleaning
- Distributed food parcels to orphanages and vulnerable community members in need of nutrition support
- Assisted with communal gardening initiatives to provide fresh vegetables, particularly for sick and vulnerable individuals

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