SIPHO TLANGELANI SITHOLE

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tlangelanisipho7@Gmail.Com , Id No.840924 5955 088, Driver's License: Code 14

OBJECTIVE

I am Experience Logistics Fleet Controller with a Demonstrated History of Working in the Waste Management Environment and Warehouse Distribution Industry .Skilled In Administration, Navigation, Microsoft Office, Analytical Skills, Customer Service, Journey Creating and Fleet Schedule, Fleet Tracking, Attendant Register, Weighbridge Operator Supervisor. Graduated From Siyanqoba FET Collage and IQ Academic.

WORK EXPERIENCE

IMPERIAL LOGISTICS

Fleet Administration|2021-2023...Duties: Dispatch, Vehicle Maintenance, Breakdown, Incident Investigation, Planning, Tracking System Monitoring, Ess System Update, Client Queries Resolved, Driver Monitoring, Custom Service, Paperwork Verification, Briefing and Debriefing Driver's, Insurance Claims, Petty Cash, Ordering Pep Stuff, Purchase Vehicles, Quotation and Office Admin Duties.

Reference|HR Editor-010 109 6974 / Thabo Manager - 078 877 8217 / Hector - 0727808009

INTERWASTE PTY LTD

Fleet Controller | 2015-2020...Duties: Dispatch Controller, Vehicle Maintenance, Breakdown, Incident Investigation, Planning, Tracking System Monitoring, Ess System Update, Client Queries Resolved, Driver Monitoring, Custom Service, Paperwork Verification, Briefing And Debriefing Driver's.

Reference|Prince - 011 323 7300 / 078 457 1260

ENVIROWASTE SA

Fleet Administration | 2014 -2015...Duties: Service Vehicle Booking, Payroll Assistance, Insurance Claim, Costing Analysis, Ppe Monitoring and Vehicle Schedule.

Weighbridge Operator, Driver 2013-2014...Duties: Delivering Invoice and Weighbridge Task

Refference|Winnie Makhubele |011 323 7300/ 071 677 8415

PINNACLE AFRICA

Stock Controller|2010-2012...Duties: Check Duties Beforehand over the Client or Driver's

BOMBLE CJV

Team leader | 2008 – 2010…Duties: monitoring stuff, payroll assistance and hydraulic assistance

SKILLS

- Controller
- Supervision
- Time sheets-payroll processing
- Fleet management
- Prisma processing/ ERP
- Drive cam and couching
- Dispatch controller
- Driver training and testing
- Service schedule(interval in the fleet)
- Driver's license and schedule drivers PDP
- Accommodation planning – contracts and adhoc
- Tracking(monitoring arrival times and standing times at supplier and customers)
- Planning and dispatch
- Monitor driver's behavior
- Reports(value reporting to GBC SA)
- Investigation(deviation and incidents)
- Allocate, register and manage driver tag
- Liaise with customers
- Operate weighbridge
- Weighbridge report
- Briefing and debriefing of drivers
- POD, Collection notes and delivery note

EDUCATION

SECONDARY QUALIFICATION

Repambeta high school

- Grade 12 (2006)
- Xitsonga, English, economics, biology, physical science, geography and Mathematics

TERTIARY QUALIFICATION

SIYANQOBA FET COLLEGE

Certificate | level 4 generic management (2017)

Supervision, Controlling and Management

NOSA COLLEGE

Certificate | Incident investigation (2022)

IQ ACADEMY (2023 TO 2024)

Logistic and Transportation Management

AWARDS AND ACKNOWLEDGEMENTS

- Issued different kind of overall awards to my team
- I have developed myself by doing different kinds of programs