SECHABA THABISO
JACOB MOKOENA

CONTACT

061 632 1616 / 081 440 2207
mokoenasechaba20@gmail.com
12422 Boleu Street, Sebokeng, 1983

PERSONAL INFORMATION

Date of Birth: 06 February 1999
Identity Number: 9902065191080
Nationality: South African
Willing to Relocate: Yes
Availability: Immediately

SKILLS

- Communication Skills
- Highly Organised and Multitasker
- Administrative Support
- Organizational Development
- Administrative Skills
- Leadership
- Friendly and helpful
- Excellent Time Keeping Skills

LANGUAGE

English
Sesotho

PROFESSIONAL PROFILE

I am an ambitious man who is prepared to achieve the desired goals of the job description. I am a punctual and motivated individual who is able to work in a busy environment and produce high standards of work. I am an excellent team worker and am able to take instructions from all levels and build up good working relationships with all colleagues. I am flexible, reliable and possess excellent time keeping skills.

EDUCATION

Grade 12 National Certificate — 2017
Katleho Impumelelo Secondary School

- English First Additional Language
- Sesotho Home Language
- Mathematical Literacy
- Physical Science
- Life Orientation
- Geography

Hospitality — 2020 - 2021
Sedibeng TVET College

EXPERIENCE

Griller — 2022/01/15 - 2022/02/13
Ocean Basket (Three Rivers)
Duties and Responsbilities

- Braising and grilling meat and vegetables
- Slicing, cutting, shredding, tenderizing, and skewering meat and vegetables.

Pizza Man / Driver — 2022/02/14 - 2024/04/11
Encore Restaurant (Three Rivers)
Duties and Responsbilities

- Preparing pizza dough
- Packages pizzas accordingly
- Loading, transporting, and delivering items to clients or businesses in a safe, timely manner.