CURRICULUM VITAE: Sibusiso Moses Mazibuko
"***Senior Health & Safety / Risk Compliance Manager***

Address: Tembisa, Johannesburg 1632 | **DOB:** 1972-05-28 |**Contact Number:** 083 752 7673 / 064 755 5836 |**Email:** sbu.mazibuko@gmail.com |**Gender:** Male | **Nationality:** South African

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Professional Summary I am a highly experienced and dedicated Health & Safety and Risk Management professional with over 20 years of experience in retail, commercial, and industrial sectors. I have successfully managed SHEQ compliance, COVID-19 safety protocols, risk assessments, and facility management across various national brands. My strong communication, team leadership, and auditing skills enable me to drive high standards in safety, operations, and customer service. I thrive in dynamic environments and excel at coordinating multiple stakeholders and enforcing legal compliance.

Educational Qualifications

- **Highest Grade Passed:** Grade 12 (1995)
  Institution: E-du College

Tertiary Qualification

- **Diploma:** Commercial Business Diploma (1996)
  Institution: P B Training Centre

- **Certificate:** General Business Management (2008)
  Institution: IQ Academy (Centurion Campus)

- **Certificate:** SHEMTRAC (NQF 5) 2016
  Institution: Safety, Health & Environmental Training Centre

- **Certificate: Facilities Management** (2022)
  Institution: West-rand Institute

Training & Certifications

- JP&A Risk Services – **Safety Supervisor Programme** (2013)
- Kem-Klean Hygiene – **Product Training and Disinfecting**
- Diversey Consulting – **Food Safety for Supervisors**
- HASLAC Training Academy – **Advanced Risk Management** (2016)
- SM Training – **Construction Supervisor Level 4** (2022)

Employment History

GLENCHEM – Spartan | SHEQ Manager | Mar 2024 – Present

- Implemented ISO 9001 standards across production operations
- Reduced non-conformance incidents by 40% through effective audits
- Conducted routine inspections and enforced PPE usage across departments
- Promoted safety awareness initiatives and maintained SHEQ documentation
- Oversaw incident investigations and submitted reports for hearings

Makro – Centurion | Health & Safety Officer | Aug 2018 – Mar 2024

- Facilitated health and safety inductions for over 200 employees
- Reduced COVID-19 cases by 70% through training and hygiene implementation
- Managed and tested emergency and sprinkler systems regularly
- Oversaw food safety compliance and reduced audit findings by 90%
- Led daily workplace inspections and ensured air quality compliance

Masscash Head Office | Risk Administrator | Mar 2014 – Aug 2018

- Developed internal policies and audit schedules
- Conducted workplace training on safety and emergency procedures
- Reduced safety violations by 60% and improved compliance metrics
- Maintained Work Trainer system for onboarding and safety admin

Masscash Head Office | Risk & Facility Coordinator | Apr 2017 – Aug 2018

- Oversaw building maintenance and consumables for two campuses
- Negotiated cleaning service contracts and improved service efficiency
- Implemented weekly generator and sprinkler testing schedules
- Streamlined uniform procurement and facilities support operations

Builders Express – Cedar Square | Asset Protector | May 2013 – Feb 2014

- Prevented shrinkage through staff monitoring and loss prevention
- Implemented asset protection strategies, reducing theft incidents
- Supervised outsourced security staff and improved performance reporting

Builders Warehouse – Rivonia | Banking Clerk | Jun 2010 – Apr 2012

- Ensured accurate daily banking and reconciliation
- Investigated cash discrepancies and improved accuracy in deposits

- Supported customer service and liaised with departments

Builders Express – Cedar Square | Frontline Supervisor | May 2012 – Apr 2013

- Managed front office and refunds with excellent customer service
- Reduced customer complaints by 50%
- Trained staff on POS and improved refund processing time

Monte Casino | Night Cash-Up Auditor | Dec 2007 – Mar 2008

- Handled F&B cash float and cash-ups
- Trained and supervised cash-up officers
- Conducted internal audits and reported variances accurately

Takkie Town – Balfour Park | Assistant Manager | Sep 2009 – Apr 2010

- Led sales, admin, and stock control teams
- Improved store audit score by 20%
- Trained staff in customer service and merchandising standards

Woolworths – Eastgate | Store Admin Controller | Apr 2001 – May 2005

- Managed daily financial admin and risk compliance
- Processed payments and maintained float accuracy
- Led store access and staff planning procedures

Builders Warehouse | Banking Supervisor | Jun 2005 – Dec 2007

- Oversaw cash float, reconciliations, and shrinkage committee
- Investigated discrepancies and ensured compliance reporting

Woolworths – Sandton | Pay Point Controller / Replenishment | Feb 1997 – Apr 2001

- Handled cash movements, customer issues, and till shortages
- Participated in shrinkage committees and night operations

Skills Matrix

- ABC of Selling – Level 3
- Computer Literacy – Level 4
- Customer Care – Level 4
- Sales Leadership – Level 3
- Safety Management (OHSACT) – Level 3

References

- **Cornelius Conradie** – Risk Executive, Makro Centurion – 012 673 3712 / 082 867 4074
- **Sean Thompson** – 072 630 4469
- **Daniel Oosthuizen** – Admin Manager, Monte Casino – 011 570 7000 / 083 707 7767
- **Andre van Ander** – Regional Admin Manager, Woolworths – 011 273 9000 / 083 306 3055
- **Miss Mashudu Makhabo** – Frontline Manager, Builders Rivonia – 086 000 8913
- **Mrs Pauline Baloyi** – Admin Manager, Builders Cedar Square – 011 561 7000
- **James Martie** – Regional Manager, Tekkie Town – 011 656 3693 / 087 802 6655
- **Captain Malema** – Tembisa CPF – 076 357 4790
- **Inspector Swart** – SAPS – 083 236 3052